

# Photoshop Express Online – Quick Conversion of a Colour Picture to Black & White

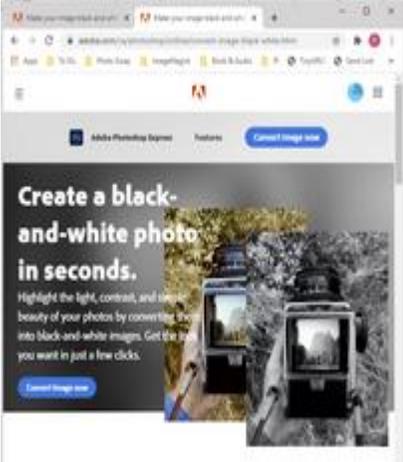
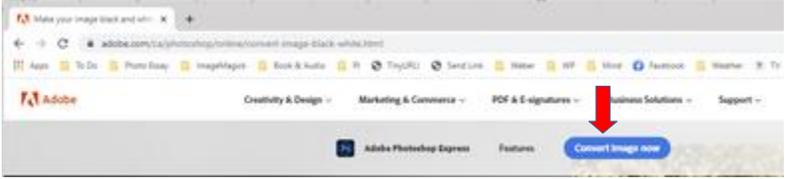
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Paul Naish

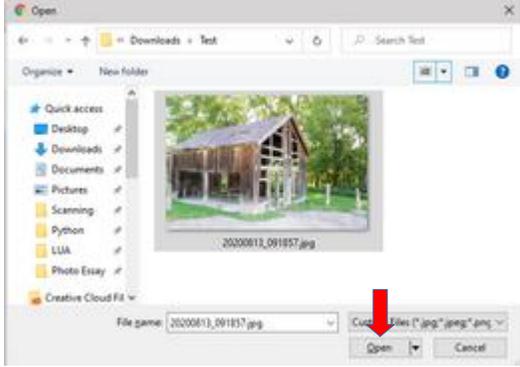
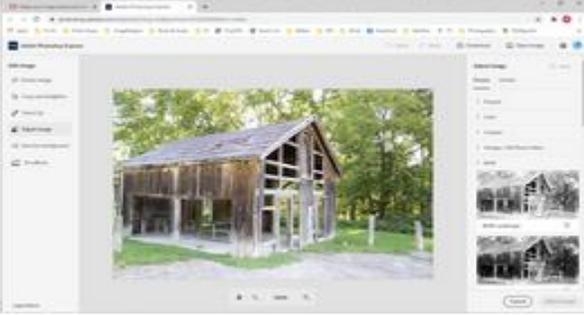
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The following are the steps to convert an example coloured JPG file into a black & white rendering using Photoshop Express Online. It uses the special URL to take you to B&W conversions.

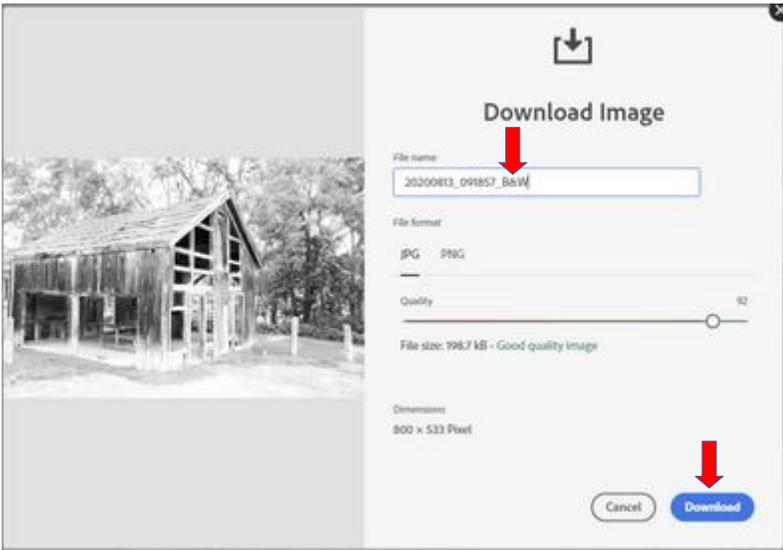
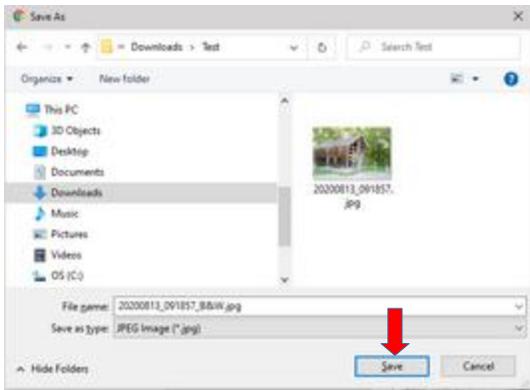
Before you start, you need to have your JPG file easily accessible on your computer. It is recommended that when you take the picture with your camera, you select the largest JPG size available.

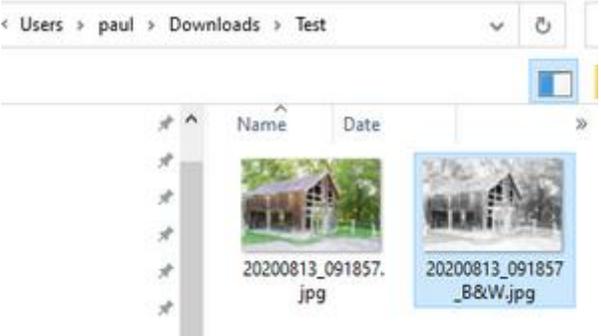
Step	What you see
<p>1. Open Photoshop Express Online at the Black &amp; White conversion page.</p> <p>From your browser go-to <a href="https://www.adobe.com/ca/photoshop/online/convert-image-black-white.html">https://www.adobe.com/ca/photoshop/online/convert-image-black-white.html</a>.</p>	
<p>2. Click on the CONVERT IMAGE NOW button</p>	
<p>3. Click on UPLOAD FILE button</p>	<p>Select an image to adjust</p> <p>Drag and drop a file here, or select a file from your device.</p> 



Step	What you see
<p>4. Find your image in Windows Explore (Windows) or Finder (Mac), select it, and click open</p>	
<p>5. You will now see your coloured photo in Photoshop Express.</p> <p>On the left are editing tools you could use on any image. Note we are in 'Adjust Image'.</p> <p>We are going to focus on the panel on the right which lists B&amp;W conversion choices.</p> <p>There are more B&amp;W conversion choices available by scrolling down.</p>	
<p>6. For this instruction click on image of your photo in the first preset, 'B&amp;W Landscape'. This will apply this conversion to the photo in the main viewer.</p> <p>You will see an Amount slider appear.</p>	

Step	What you see
<p>7. You can adjust the amount of the landscape preset with the exposed slider. For example, pull it to the right to 150% and note the changes. Not too appealing.</p>	
<p>8. Now pull it to the left to 50%. Notice how the greens start to reappear. <u>This would not be considered a B&amp;W at this point</u> since it has multiple colours in it.</p>	
<p>9. Pull the slider back to 100% which is likely the minimum for a B&amp;W picture.</p> <p>Click on the ADJUST IMAGE button to apply your B&amp;W conversion choice.</p>	

Step	What you see
<p>10. Click the download button to save you B&amp;W conversion back to your computer.</p>	
<p>11. Change the file name so that it is unique. Maybe add a suffix to the original file name such as “_B&amp;W”.</p> <p>Click the DOWNLOAD button</p>	
<p>12. In the SAVE AS dialogue box, select where you want to save the file.</p> <p>Press Save</p>	

Step	What you see
13. You should now see your B&W converted image in the SAVE AS folder location.	 A screenshot of a Windows File Explorer window. The address bar shows the path: < Users > paul > Downloads > Test. The window displays two image files in a grid view. The first file is a color photograph of a house with a green lawn, labeled '20200813_091857.jpg'. The second file is a black and white version of the same house, labeled '20200813_091857_B&W.jpg'. The second file is highlighted with a blue selection box. The window has a standard Windows interface with a search bar, a refresh button, and a scroll bar on the left.

You can try any of the B&W presets. Scroll down for more choices.

Note you upload, apply changes, the save your changes to a new file. No work is saved in Photoshop Express.